

Highways and Transportation Cost Consultancy Services Contract – Approval to Award

Date: 14 October 2022

Report of: Senior Contracts Engineer Procurement

Report to: Chief Officer (Highways & Transportation)

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

This report seeks the approval of the Chief Officer (Highways and Transportation) to approve the award of the Highways and Transportation Cost Consultancy Services Contract.

The contract will start on the 17/10/2022 until the 16/10/2024 with the option to extend for a further 2x1 years.

Recommendations

- a) The Chief Officer (Highways & Transportation) is requested to approve the recommendation to award the Highways and Transportation Cost Consultancy Services Contract to Matthews Construction Consultants Limited for a 2-year period with the option to extend for a further 2x1 years with an estimated value of £1million per annum.

What is this report about?

- 1 The Contract will be used to provide cost assurances and cost management on a number of large schemes the Council intend to construct during the life of the Contract. This will provide specialist expertise and resources (not currently available in-house) to ensure the Council obtain the best value for money when undertaking such schemes.
- 2 Approval to tender the new cost consultancy services contract was obtained from the Chief Officer (Highways & Transportation) on the 13th June 2022.
- 3 An advert was placed on the Find a Tender Service (FTS) on the 27th July 2022 with tenders invited on the same day.
- 4 Suppliers were invited to submit a competitive tender to be evaluated based on the “price-quality” separated approach that is the Council’s standard evaluation policy recommended in Leeds City Council’s Contract Procedure Rule 15.1.
- 5 There were 6 tender bids returned on the 31st August 2022, all of which were compliant.

- 6 5 tenders met the quality threshold and were then assessed on price. The preferred bidder following the “price-quality” separated approach is Matthews Construction Consultants Limited.

What impact will this proposal have?

- 7 The Council currently has in the region of £1bn of planned infrastructure to be delivered over the next decade. It is vitally important that access to the private sector is made available to assist in delivering the capital programme of the Highway Authority but also in overseeing the delivery of the planned infrastructure whilst addressing the key pillars within the Council Plan.

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing Inclusive Growth Zero Carbon

- 8 Several City Centre schemes which require cost management aim to improve transport links for walking and cycling. This would make the city more accessible and more affordable, allowing people access to facilities and opportunities within the city. Travelling by foot or cycling can improve physical and mental health. The projects will also improve air quality and reduce CO2 emissions.

What consultation and engagement has taken place?

Wards affected:

Have ward members been consulted? Yes No

- 9 The Council have confirmed their need for this contract to be able to deliver the service.
10 Due consideration has already taken place as part of the procurement process and it is currently not applicable for an Equality, Diversity, Cohesion and Integration screening/impact assessment to be undertaken at this time.

What are the resource implications?

- 11 The Contract will provide additional resource within Highways and Transportation by offering access to cost management expertise.
12 The contract will also offer the opportunity to support training and mentoring of in-house quantity surveyor apprentices.

What are the key risks and how are they being managed?

- 13 The contract will provide consultancy expertise in cost management services with the ability to offer agile and reactive working arrangements to support the Council.
14 The cost management services associated with this commission will provide an independent assurance and audit role to supplement the Council’s governance protocols.

What are the legal implications?

- 15 This is a consequential Significant Operational Decision further to a previous Key Decision.
16 There are no specific legal implications arising from this report. All activities relating to the award of this contract are being executed in accordance with the Council’s Contract Procedure Rules.
17 A 10-day standstill period has been carried out, informing the unsuccessful tenderers of the outcome and gave opportunity to challenge the decision.
18 There are no grounds for keeping the contents of this report confidential under the Access to Information Rules.

Options, timescales and measuring success

What other options were considered?

19 This Contract is an efficient method of procuring the service required and is judged to be value for money in comparison to placing individual orders and procuring individual contracts.

How will success be measured?

20 Success will be measured over the life of the contract.

What is the timetable and who will be responsible for implementation?

21 The contract has a start date of the 17th October 2022.

Appendices

- N/A

Background papers

- N/A